

FALLOWFIELD TOWNSHIP BOARD OF SUPERVISORS

Special Meeting

July 8, 2015

Call to Order:

Supervisor Caldwell called the meeting to order at 7:00 p.m. prevailing time and led the Pledge of Allegiance.

Roll Call:

Fallowfield Township Supervisors met for a Special Meeting on July 8, 2015, @ 7:00 p.m., at the Fallowfield Township Municipal Building, 9 Memorial Drive, Charleroi, PA. Roll call was taken and present were Supervisor Wilbur Caldwell, Supervisor Earl Sadler, Supervisor Bruce C. Smith, Secretary/Treasurer Karen Talbert, and Solicitor Thomas P. Agrafiotis.

Supervisor Caldwell recognized those who attended the Special Meeting and welcomed Senator Camera Bartolotta, five members of the Park and Recreation Board, Trey Tilghman; Jamie Iacovino; Johna Pellegrini; Addio Fiordigigli; and Ryan Sypolt; Thomas Agrafiotis, Solicitor, Karen Talbert, Secretary, Supervisor Smith; Supervisor Sadler; James A. Feath, HRG and Robert Good of Pashek & Associates, the latter two will be doing the presentations.

Approval of Agenda:

Supervisor Caldwell stated that he had two items to add under Old Business, would also like to schedule some additional meetings and add Item C. – payment to J5 Construction to the Agenda. Supervisor Caldwell asked if there were any other additions to the Agenda and there being none, called for a Motion. Supervisor Smith made a motion to accept the Agenda as modified, second Supervisor Sadler. A roll call vote was taken:

RCV: Supervisor Smith - yes, Supervisor Sadler - yes, Supervisor Caldwell - yes.

Old Business:

A. Amendment to matching fund account for Greenway, Trails and Recreation Grant Application submitted June 30, 2015 - Supervisor Caldwell stated that the application was submitted and provided a copy of what HRG had prepared for the Township for the \$250,000.00 grant. Supervisor Caldwell stated that at the last meeting he had requested on behalf of the Park Board additional funding for the matching fund for the \$250,000.00 grant. Supervisor Caldwell provided a copy of an email and explained that he had misinformed the Board as to the amount of the match needed. He explained that it needed to be 15% of phase one (\$295,000.00) and not 15% of the grant amount of \$250,000.00. Therefore, when the letter came for me to sign the next day, there was \$45,000.00 written on it instead of the \$42,700.00 I had calculated. Supervisor Caldwell contacted the Solicitor to see what was the best avenue to correct this matter. The Solicitor suggested that Supervisor Caldwell write a note to be part of the matching fund in order to allow the grant to proceed for the full amount of \$250,000.00. Supervisor Caldwell read the email aloud. A copy of the email is attached hereto.

Supervisor Caldwell stated that in order to get the full amount of the grant of \$250,000.00 we had to move the phasing to \$295,000.00 and that is where the additional \$2,300.00 came in. He stated that it was his error and he misinformed the Board and therefore, I am asking for a motion to take from the Act 13 funds the additional \$2,300.00 bringing the total up to \$45,000.00 in the matching fund account and proceed with the application. Supervisor Smith asked if this additional money won't be touched unless we receive the full \$250,000.00. Supervisor Caldwell stated that no, all the matching funds, from my understanding go to the project/project costs. Supervisors Caldwell looked to HRG and Pashek & Associates and said maybe you can enlighten me on this but if we get less than the \$250,000.00 does that mean our match is reduced or does the match stay with the \$295,000.00. Supervisor Caldwell stated that he thought it stays. James Feath spoke and said the answer to his question is, that is correct, none of the match gets touched until the grant is awarded and then the 15% would not be touched until and unless the grant is awarded in that amount. Supervisor Smith, pending grant approval, and it would be used proportionately depending on how much of the grant we receive? James Feath stated that is correct. Supervisor Smith asked if this grant is all or nothing or could it be partial. Bob Good of Pashek & Associates said it could be partial. Supervisor Smith stated if you receive a small grant than you would have a smaller match. Supervisor Sadler asked what happens if you do not receive a grant at all. Supervisor Smith said then the matching funds would go back to where they came from. Supervisor Sadler asked then the money would have to be re-appropriated, right? The Solicitor stated that it is earmarked for the grant. Supervisor Sadler asked what if we don't get the grant? The Solicitor stated that the money stays in there and you make a motion to do something else with it, it is contingent upon you getting the grant. Supervisor Smith stated that he moved to correct the error and add the additional funds, second Supervisor Sadler. Supervisor Caldwell called for any further discussion and there being none, a roll call vote was taken:

RCV: Supervisor Smith - yes, Supervisor Sadler - yes, Supervisor Caldwell - yes.

B. Meeting dates – Supervisor Caldwell stated that we need to schedule an informational meeting with McCormick Taylor on Tuesday, July 21, 2015, at 2:30 p.m. and they needed to schedule an executive session for either Monday, July 27th or July 30th at 2:00 p.m. Supervisors Smith and Sadler confirmed the July 21, 2015, meeting was acceptable and also agreed to a meeting with the labor attorney on July 27, 2015, at 2:00 p.m.

C. J5 Construction Payment Grange Road culvert replacement – Supervisor Caldwell stated that the First Payment Schedule is due and Chester Engineers has reviewed the work that has been done and advised us to pay the first payment in the amount of \$180,360.00. Supervisor Sadler stated that this has to do with the Grange Road Culvert replacement project and he also discussed the road closure in this location and made the motion to approve the payment of \$180,360.00 to J5 Construction, second Supervisor Smith. Supervisor Caldwell called for discussion and there being none, a roll call vote was taken:

RCV: Supervisor Smith - yes, Supervisor Sadler - yes, Supervisor Caldwell - yes.

New Business:

A. Parks and Recreation Board Presentation – Supervisor Caldwell took a few minutes to provide a brief history regarding this project. James A. Feath, R.L.A. from HRG did an extensive presentation of the Park Master Plans which explained the design features/development of each park and the completion of the Master Plans in phases which included the cost of each phase. A copy of the Plan and cost phasing is attached hereto. Robert Good of Pashek & Associates gave a presentation regarding the financing/funding of the Project.

Trey Tilghman, President of the Parks and Recreation Board read a letter aloud requesting funding assistance for the Township Park Refurbishment Program and requested that the Supervisors consider releasing the remaining 2012-2014 Act 13 funds as well as two quarters of the gaming money to be received this year. He also asked that discussion and consideration be given to commit 35% of the 2015 Act 13 funds to the Township Park Refurbishment Program Matching Fund Account which will be funded through additional grants, public donations for application of a DCNR Grant in April 2016 for Phase III of the program, which requires a 50% match. A copy of this letter is attached hereto. Several other Park Board members spoke in support of the project. Senator Camera Bartolotta also spoke in support of the project. Supervisor Smith spoke and thanked the professionals for their services as well as the Park Board. Supervisor Caldwell commended the Park Board's efforts. A brief question and answer period for residents followed and the meeting was adjourned.

Supervisor Caldwell stated that the date of the next work session is July 20, 2015, at 6:00 p.m., the next regular meeting is scheduled for July 29, 2015, at 6:00 p.m. and a Special Meeting will be held on July 8, 2015, at 7:00 p.m. There being no further business, the meeting was adjourned.


Karen Talbert, Secretary/Treasurer

Tralongo, Kiana

From: Wilbur Caldwell <caldwell104@comcast.net>
Sent: Friday, June 26, 2015 2:41 PM
To: Tralongo, Kiana
Cc: 'Thomas P. Agrafiotis, Esquire'
Subject: Matching Fund-1

Hello;

I am the Chairman of the Board of Supervisors of Fallowfield Township. In its recent letter to the DCED, the Township stated that it was putting up the amount of \$42,700.00 as its local cash match if the Township were to receive the total grant it requested for its project. This was due to an inadvertent math error. I know that we need to pledge 15% as our local cash match for the total project we are requesting the grant for. Our next meeting is on July 8, 2015. The Board of Supervisors has been very supportive of this project. Accordingly, at this upcoming meeting, I am confident that a Motion will be passed to pledge the additional \$2,300.00 in matching funds, so as to get our total local cash match to \$45,000.00 for the 15% total. The Township will then promptly send a supplemental letter to the DCED that confirms its total local cash match as \$45,000.00 or 15% of the total project we are seeking a grant for. I apologize for any inconvenience that this oversight may have caused. Thank you."

Wilbur D. Caldwell Jr.
Fallowfield Township Supervisor
Board Chairman

From;

June 27, 2015

Fallowfield Township Park and Recreation Board;

9 Memorial Drive

Charleroi, Pa 15022;

To;

Fallowfield Township Board of Supervisors;

9 Memorial Drive

Charleroi, Pa. 15022;

Dear Board Members;

The Park and Recreation Board would like to request for Supervisor Board discussion and consideration the following request for funding assistance for the Township Park Refurbishment Program.

In order to make our 2015 Phase One commitment and start the program we would request the Supervisors consider releasing the remaining Act 13, 2012 thru 2014 funds as well as two quarters of the Gaming Funds to be received this year.

We would also request that discussion and consideration be given to committing 35% of the Act 13, 2015 contributions to the Township Park Refurbishment Program Matching Fund Account which will be funded thru additional grants and public donations for application April 2016 for a DCNR Grant for Phase III of the program, which requires a 50% match. Currently there is \$10,034.50 Lions Club Donation and \$4,148.56 from the closed park bank account or \$14,183.06 total funds.

We thank you for your consideration and ask for your continued support and funding of this important project for our township.

Regards;

Trey Tilgham;

Addio Fiordigigli;

Johna Pellegrini;

Bill Henderson;

Jay Celaschi;

Jamie Iacovino;

Ryan Sypolt;